

Cleaning Schedule

Shrewsbury Learning Center, LLC

Task	Disinfect	Daily	Weekly	Before & After Each Use	Comments
Child Care Areas					
Door & cabinet handles	X	X			Morning, Afternoon, Evening.
Mouthed toys	X			X	Removed and placed in designated cleaning bin.
Pacifiers	X			X	Cleaned with soap and water after uses between the same child.
Cloth toys & dress-up clothes	X	X			Washed with bleach in washing machine.
Hats & helmets	X	X			After each child's use.
Infant & toddler toys	X	X			At the end of each day.
Preschool & school age toys	X	X			At the end of each day.
Upholstered furniture	X	X			Vacuumed daily and cleaned with carpet cleaner as needed.
Garbage cans	X	X			
Rugs & carpets	X	X			Vacuumed daily and cleaned with carpet cleaner as needed.
Floors (Laminate & Tile)	X	X			Swept and moped with high temperature steam mop.
Floors , carpets, rugs, or surfaces with bodily fluid or spit-up	X	X			Children are moved from the area and said area is cleaned with disinfectant.
Sleeping Areas					
Cribs, cots, mattresses, & mats	X	X			
Bedding, sheets, blankets, sleep sacks, etc.	X		X		Washed on-site with hypoallergenic detergent.
Toileting and Diaper Areas					
Handwashing sinks, counters, toilets, toilet handles, & floors	X	X			Morning, Afternoon, Evening.
Changing tables	X			X	After each use.
Potty chairs	X			X	After each use.
Diaper trash cans	X	X			Emptied throughout the day and disinfected at end of day.
Bathroom floors	X	X			Disinfected after each day or immediately if visibly soiled.
Food Areas					
Refrigerator / freezer	X		X		
Eating utensils, bottles, & dishes	X			X	After each use.
Kitchen counters	X			X	After each use.
Food preparation surfaces	X			X	After each use.
Food preparation sinks	X	X			After each use.
Kitchen equipment	X			X	After each use.
Tables & high chairs trays	X			X	After each use.
High chairs	X			X	After each use.
Kitchen floors	X	X			Swept and moped with high temperature steam mop.
Other Cleaning Items					
Mop pads	X			X	Washed with detergent in washing machine.
Bibs & burp cloths	X			X	Sanitized and washed with bleach in the washing machine.
Spray bottles of soap	X	X			Morning, Afternoon, Evening.